## MAF 2020 Website

## How to use the Groups feature

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The **Groups** feature on the MAF 2020 Website is for club member discussions of topics relevant to the title of the group; e.g. Website feedback. Groups allow club members with common interests to communicate. Also, club members can manage the frequency that they get emails of text posted by other group members.

The following groups have been created to date:

- Website Feedback (comments on website features)
- Revolutionary Ramble
- Ride Reports (items of interest/humor about daily rides)
- Meetups (informal non-club activities, e.g. skiing, kayaking, hiking, etc.)

To access groups: Hover over **Members** and click **Groups** to see a list of groups that you can join.

To see information about a group before joining, click on the name of the group, e.g. '*Website Feedback*'. On the resulting screen, you will see text describing the group and a '**Members'** link for displaying the current group membership. Click the '**Join Group**' button to join a group. Click the '**Leave Group**' button to leave the group.

**Posting a message to the group:** If you are already a member of the group, and you click on the group name, you will see what others have been posting, and you will be prompted to contribute your thoughts.

To manage the frequency of your emails about recent group posts, click on 'Email Options'. This will give you a choice of *No Emails*, *Weekly Summary, Daily Digest* (daily post summary) or *All Emails* (when posted).



If you need to set up a group for any particular reason, e.g. a new multi-day adventure ride, an out of area ride, a ride with another club, etc. Contact Jon Eiseman (<u>it coordinator@mafw.org</u>) and he'll set up a group for your community of interest.

**Club Policy:** Groups are not for communication about political, religious or social issues. The ride schedule is the appropriate place to schedule bike rides. The club reserves the right to terminate discussion groups that violate this policy.